

Renville Soil & Water Conservation District
 1008 West Lincoln, Olivia MN 56277
 Phone: 320-523-1559



Regular Monthly Meeting Minutes	Date: November 14th, 2025
	Time: 7:30 am-9:30 am
	Location: Renville SWCD meeting room, 1008 W Lincoln Ave Olivia, MN

Present: Board members Nere, Seehausen, Koenig, Kokesch
 County Commissioner Hamre

Staff: Hatlewick, Richter, Winzenburg, Dawn, Schroeder, Hoaglund

Agenda Items	Purpose	Presenter
1. Call to Order		Chair
2. Approval of Agenda	Kokesch, Koenig MSC	Chair
3. Citizen Comment Period (2 minutes per person)	INFO	Chair
4. Consent Agenda October Meeting Minutes, October treasurer's reports, and bills paid	Koenig, Seehusen MSC	Chair and Administrator
5. Old Business a) MNPLA notice 12/1/25 Kokesch, Seehausen, MSC, Koenig voted yes with great reluctance b) Contract 04-21 Violation withhold cover crop share till the violation is resolved vice chair will send a letter Kokesch, Koenig, MSC	UPDATE/ DISCUSSION/ DECISION	Chair and Administrator
6. Personnel Committee a) 1/1/26 draft Handbook- Discussion on proposed updates and staff leave balances going forward. Administrator Hatlewick is the only employee whose leave will exceed the new carry over limits. Motion to payout/money transfer/deposit to Hatlewick, this is in no way characterized as or considered a “bonus,” and is solely a function of SWCD’s upcoming change in lowering their vacation bank maximum carry overs. Payout will be in the form of DCP or HCSP deposit in the amount of overage balance as of 12/31/25, Koenig, Seehausen MSC	DISCUSSION/ DECISION	Personnel Committee
7. New Business a) 2024 Audit – retroactive motion of 2024 Audit findings approved on 10/28/25, by Chair Smith Kokesch, Koenig MSC b) Voucher contract CD59-5 approve \$6,471.00 Kokesch, Koenig MSC and CD59-6 approve \$228,420.12 Koenig, Kokesch MSC c) 2026 No-till Demos 8:30am, tabled by chair d) NACD Annual Meeting Feb 15-19 motions to allow administrator to attend, Kokesch, Koenig MSC, and possibly other Board members might attend	DECISION	Administrator and Resource Conservationist



e) SFCR 034 Amendment – tabled by Chair		
<p>8. Program Updates– 9:15 am, all employees. Team Building questions: What’s the weirdest thing in your fridge?</p> <p>a) Programs and cost share 1. South Fork Crow River Watershed (SFCR)</p> <p>b) SWCD Staff Reports. Hatlewick- mentorship meeting with Waseca FFA student And shared about GIS Award the SWCD received Richter- meet with Seneca on phosphorus and water storage projects. Winzenburg-Alliance contract support, data collection. Farmward supporting conversations with customers and agronomists. Schroeder- presented at BWSR academy with Kyle on Drone program. Working on two road bank applications Dawn- attended BWSR Academy, working on records retention. Hoaglund – BWSR academy enjoyed the training, working on organizing fall site inspections</p> <p>c) NRCS Report, Jeff Kjorness- No report provided</p> <p>d) Board reports Nere- meet with Staff on no-till planter Kokesch- helped with Trunk or Treat event with staff Koenig- brought in an article on Haney soil test to share with Board. Seehausen – no formal report Commissioner Hamre- BWSR board is looking for applications</p>	DISCUSSION/ DECISION	Chair with Staff support
9. Other	DISCUSSION/ DECISION	Chair, all board, with staff support
10. Motion to adjourn 9:43am Kokesch, Seehausen MSC	DECISION	

Upcoming Dates to Remember

- MASWCD Annual meeting December 1-3, 2025, Bloomington, MN
- Next regular Board Meeting December 11, 2025