



**MINUTES FROM THE OCTOBER 11, 2018 REGULAR BOARD MEETING**

**Supervisors**

*Chair*  
*District 2*  
Kevin Kokesch

*Vice Chair*  
*District 3*  
Terrylea Ness

*Treasurer*  
*District 5*  
Jim Hebrink

*District 4*  
Kathryn Kelly

**Staff**  
*District*  
*Administrator*  
Holly Hatlewick

*Farm Bill*  
*Technician*  
Karen Wermers

*WCA/Water Plan*  
*Coordinator*  
Cody Dale

*Buffer Specialist*  
Michael Sandager

*Conservation*  
*Assistant*  
Melissa  
Edmondson

Board Members Present: Jim Hebrink, Mark Koenig, Kevin Kokesch, Terrylea Ness

Board Members Not Present: Kathryn Kelly

Staff Present: Holly Hatlewick, Melissa Edmondson, Cody Dale, Karen Wermers, Michael Sandager, Jeff Kjorness, Brett Carlson

Others Present:

- I. The meeting was called to order by Chairman Kokesch at 7:30 A.M.
- II. Citizen Comment Period (2 minutes per person): Dispensed, no citizens present
- III. Consent Agenda, Meeting Minutes, Bills, and Treasure's Report: Approved the meeting minutes from August 9, 2018 regular meeting, bills, and treasure's report. (Koenig, Hebrink) MSC
- IV. Old Business:
  1. Staff Grievance: Dispensed, no grievance
- V. New Business:
  1. MASWCD Resolution Ballot: Motion to approve the ballot as filled out by the Supervisors. (Ness, Hebrink) MSC
- VI. Program Updates
  1. Cost Share Program Updates: No new projects. Shelly Gobblich project is not complete, needs to be seeded and mulched. Still reviewing and paying out Buffer Cost Share Contracts. Approximately  $\frac{3}{4}$  of the contracts will not be paid out by the end of the year, the contract will not yet be completed. Landowners have a November 1<sup>st</sup> statute deadline to get their buffers seeded. If they do not get their buffer seeded the SWCD will be sending a list of Non-Compliant Landowners/Parcels to the County. The County will then be sending out a Notice of Non-Compliance letter to the landowners. Which will give them 11 months to install the buffer.
  2. Staff Reports
    - a. Mike: Gave a report on his Conservation Bootcamp- 9 step conservation planning, good resources & training for in the field, created a Conservation Plan, analyzed cropland or pastures then created a practice plan.
    - b. Karen: Programs are closed so she has been focusing on the title work for existing CREP plans. She has also been helping Mike with buffer information. Karen was very busy July-September when CRP and CREP were open.



- c. Cody: Reviewing applications pertaining to the Wetland Conservation Act and promoting Wetland Banking. He has also been working on State Cost Share programs.
  - d. Melissa: Covered buffer questions and received Buffer Cost Share Contract paper work while Mike was at his Bootcamp training. She has been working on an Access Database System for time tracking and assisting Technicians with tasks. Sent feedlot letters for Mike and helped Cody file RIM Easement Inspection documents.
  - e. Holly: Finishing the 2017 audit. She received an email from the attorney- didn't get a chance to look through the email, but it sounded like there were minor changes to the handbook. Holly asked if the Board would like to approve the changes without reviewing them at the next Board Meeting. The Board agreed that if there were no changes in wordage that the changes would pass. Holly, Michael, Karen, and Melissa will be working on creating the list of Non-Compliant landowners that have not seeded their buffer strips to send to the County. Submitted an application for Dave & Lanea Wordes for Outstanding Conservationist. Holly is working with the Area Technical Training Team, 2019 Area training needs. Spoke with Jeremy Maul about a long-term planning and SWCD Assessment. Holly will be attending BWSR Academy the end of October and the One Watershed One Plan meeting on October 22<sup>nd</sup>.
3. NRCS Report-Jeff Kjorness, DC: Jeff introduced the new Soil Conservationist, Brett Carlson.
  4. Board Reports
    - a. Koenig: Attended Area VI Technical Meeting on September 19 and Crow River Meeting on October 3, and Area VI will be reinstating the scholarship.
    - b. Hebrink: Attended the Reduce Tillage and Cover Crop Field Day September 14.
    - c. Ness: Attended the September Board Meeting
    - d. Kokesch: Did not attend any meetings in September
- VII. Other:
1. National Association of Conservation District dues: Motion made to pay the Silver Status \$501 for dues. (Ness, Hebrink) MSC

**Renville Soil & Water Conservation District**  
**1008 West Lincoln, Olivia MN 56277**  
**Phone: 320-523-1550 ext. 3 Fax: 320-523-2389**



2. Heidi Raunhorst's grandfather passed away and Kenneth Rice, former SWCD Board Supervisor. Holly has a sympathy card for the Board to sign.
  3. MASWCD Convention: Supervisor Ness would like to attend. Koenig was interested in attending. The Board decided to wait on making a reservation until after the November Board Meeting.
- VIII. Upcoming meetings and dates to remember: One Watershed One Plan Meeting October 22, 2018 9:00 AM at the Clara City Community Center.
- IX. Motion to adjourn the meeting at 8:50 A.M. (Ness, Koenig) MSC

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**SUPERVISOR**