



**Board of Supervisors Meeting
November 12, 2020 7:30 am**

Renville County Government Services Center Room 117, 105 South 4th Street, Olivia, MN 56277

Social distance and other in person CDC recommendation apply during this meeting.

Minutes

Board Members Present: Schroeder, Koenig In-person and Kelly, Jepson virtual

Staff Present: Holly Hatlewick, Ethan Dahl , Kyle Richter

- I. Call to Order 7:33 am
- II. Pledge and reading of the SWCD Mission Statement
- III. Citizen Comment Period (2 minutes per person), Dispensed, none present
- IV. Consent Agenda, October 2020 Meeting Minutes, Bills, and Treasurer's Report (**Kelly, Koenig**) MSC
- V. Old Business:
 1. Operational items/staff concerns, None brought forward
 2. 2020 MASWCD Resolutions, discussed and each Board member voted and tasked Administrator Hatlewick with submitting the Ballot to MASWCD
 3. Revised NRCS MOU, motion to approve, (**Jepson, Koenig**) MSC
 4. 2019 Draft Audit- ratify, motion to approve as presented and ratify (**Koenig, Jepson**) MSC
 5. 2021 Budget update, Schroeder and Hatlewick, Schroeder recapped the 10/28, meeting with the county.
 6. Shed project bids, discussed bids, motion to approve and except Bid from Brookes Home Repair for \$3,350.00 for gravel in the shed and removal of the south wall and ceiling of the cooler. (**Kelly, Koenig**) MSC motion to approve J & R Electric Bid for cooler electrical demo in the amount of \$200.00 (**Koenig, Kelly**)MSC
- VI. New Business:
 1. NACD Dues, motion to pay \$501.00 for 2021, (**Kelly, Koenig**) MSC
- VII. Personnel Committee, discussed conservation assistant hours and work schedule, motion due to COVID related shift in workload weekly work hours will remain at 32 throu 1/9/21, (**Koenig, Jepson**) MSC
- VIII. Program Updates -8:15am, SWCD employees
 1. Cost Share Programs
 - a. CREP 65-14-19-01, Amended Petition , Motion to approve (**Koenig, Jepson**) MSC
 - b. Outreach for 2021, discussed Boards goals, look at hosting some virtual event(s), possible a fall in person field event.
 2. Staff Reports
 - a. Soil Management Summit (SMS)- SWCD sponsorship
 - b. Hatlewick, discussed new time tracking for Board in 2021 will be electronic with and app or web browser. Motion was made to switch back to monthly reimbursements in 2021, (**Koenig, Jepson**) MSC



- University of MN, Onboarding Course
- BWSR Academy – Grant tracking and accounting session attended
- 2020 Cover Crop Contract
- Capacity Work group
- MARL orientation, virtual meeting
- 1w1p plan development meetings
- MASWCD Capacity Work Group Meeting Oct. 20th
 - c. Edmondson
- Shed project
- BWSR Academy
- CREP folders
- Completed Information Security Awareness training

d. Dahl

- Bakker Construction Supervision: Oversaw construction and took multiple points with the Trimble
- Heller Construction: Helped plot points and stake out the site
- Malacek Grassed Waterway: Stakeout and took points with the Trimble
- Melville 29 taken off the CAN list after redetermination and a VOC was issued
- Buffer cost share deadline was October 28th
- Five non-compliance letters sent out and given a deadline of Nov 6th to tell us what they plan to do
- Working with Angelica on Schneider's MAWQCP certification

e. Richter

- Submitted 5 CREP easements
- Working through cost share and seedings
- Have received numerous calls and met with multiple landowners to discuss applying for CREP during the next batching period
- Next batching period looking like Spring 2021
- Processed 2 well sealing vouchers

Runke CREP

- Went to Boon Lake Township meeting to discuss Runke's construction
- currently waiting for AG to approve drainage agreement

Johnson CREP

- Construction plans are in the process of being finalized
- Will be ready to petition the drainage authority soon

Ruebel CREP

- Getting signatures for petition amendment

Schmieg Damage



- Working with Holly closely with this to make sure we can avoid any problems in the future
- 3. NRCS Report- Jeff Kjorness, DC, as presented
- 4. Board Reports
 - a. Koenig, MASWCD Consulting on Area VI elections. Working on 2021 Scholarship topics. 10/21 had a state MASWCD Financial Committee meeting.
 - b. Kelly, 1W1P policy meeting on 11/4, in Willmar. Virtual BWRS Board meetings. Plans to attend the virtual Water Conference Dec 1st & 2nd
 - c. Jepson, No SWCD activities to report
 - d. Schroeder, 1w1p Policy meeting in Willmar 11/4 which included an MCIT presentation. SWCD Budget meeting with the County on 10/28
- IX. Other
 - 1. MASWCD Virtual Convention – Business meeting materials
- X. Upcoming meetings and dates to remember
 - 1. Motion to move Dec regular monthly meeting to Dec 8th at 1pm, following the MASWCD Convention (Kelly, Koenig) MSC
- XI. Motion to adjourn 9:49am

SWCD Nov. Board meeting
Thu, Nov 12, 2020 7:30 AM - 10:30 AM (CST)

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