



MINUTES FROM THE APRIL 16, 2019 REGULAR BOARD MEETING

Supervisors

Chair
District 2
Kevin Kokesch

Vice Chair
District 4
Kathryn Kelly

Treasurer
District 5
Jim Hebrink

District 1
Mark Koenig

District 3
Dean Schroeder

Staff
District
Administrator
Holly Hatlewick

Farm Bill
Technician
Karen Wermers

WCA/Water Plan
Coordinator
Cody Dale

Buffer
Specialist/Agricultural
Inspector
Michael Sandager

Administrative
Assistant
Melissa
Edmondson

Board Members Present: Jim Hebrink, Kathryn Kelly, Mark Koenig, Kevin Kokesch, Dean Schroeder
Staff Present: Holly Hatlewick, & Melissa Edmonson

- I. The meeting was called to order by Chairman Kokesch at 7:30 A.M.
- II. Citizen Comment Period (2 minutes per person): Dispensed, no citizens present
- III. Consent Agenda, Meeting Minutes, Bills, and Treasurer's Report: Approved the meeting minutes from March 14, 2019 regular meeting, bills, and treasurer's report. (Kelly, Koenig) MSC
- IV. Old Business:
 1. Staff Grievance: Dispensed, no grievance
 2. Please have nominees for the Hawk Creek Middle Minnesota CWMP proposed by April 24.
 3. Motion that we do not support the Minnesota River Congress MOU, and to cast a no vote at the Area VI Meeting on April 22, 2019. (Kelly, Schroeder) MSC
- V. New Business:
 1. SWCD Comprehensive Water Plan: Move to adopt the Renville County Comprehensive Local Water Management Plan, as the SWCD plan. (Kelly, Koenig) MSC
 2. Lower & Middle Min portion applications due the end of June, at this time the board will likely opt out. The board will need to make a motion at the June board meeting.
 3. Personnel committee and board members acknowledged Administrator Hatlewick for her excellent work promoting the Renville SWCD and for working with other offices promoting cover crops and soil health. Administrator Hatlewick, relayed she had completed Melissa Edmonson Mid-year performance and what an outstanding job she is doing. Hatlewick, relayed what a valued employee Edmondson is.
 4. MASWCD Resolutions: At this time the Board didn't feel they had any specific resolutions to bring forward. Will discuss more at next board meeting and will draft their resolutions at that time, if so appropriate.
- VI. Program Updates
 1. Cost-Share Program Updates- No updates at this time
 2. Staff Reports

Renville Soil & Water Conservation District
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- a. Hatlewick- One Watershed One Plan Team Steering meetings, 1W1P Policy and Steering meeting prep work and policy committee binder assembly, 1W1P Policy meeting on April 3rd, MN Soil Health Coalition meeting with NRCS State Conservation Troy Daniels, discussed contribution agreement, Ag Inspector Committee meeting 4/1/19, discussed polices and updated procedure for SWCD agreement, Renewed and recertified USDA Conservation Planning Status 4/2/19, MASWCD Public Administration training March 26-27th St. Cloud, Planning Area Technical Training Team Summer Soil Health Staff training with ATTT committee, SWCD Handbook review and update
- b. Edmondson- Updated internal grant tracker, posted grant eLink reports on SWCD website, put a claim in for the Dodge windshield crack.
- c. Sandager- Reviewed buffer c/s contracts, work with landowners on buffer strip compliance, Ag Inspector Meeting with Committee to review and discuss policies and procedures for the program, scheduled next exam for April 19th, updating social media and website, working on conservation plans.
- d. Wermers- CRP is closed to new contracts until further notice, keeping a list of interested landowners, CPO modifications, assisting with cost-share and management questions, no new CREP batches are known at this time, sending out cold estimates, helping customers with CREP program questions, processing **35** CREP easements – title work, ownership changes, admin of contract information, communicating with BWSR staff and landowners, **12** easements have been recorded, updating easement processing tracking spreadsheets, cross training Cody on Easement Processing, cross -training Brett on CPO mods, CRP contracts, and CRP site reviews, CREP Wetland Restoration Training in Marshall – March 6th, worked at Pheasants Forever Banquet as part of Agreement – April 4th, completing AgLearn courses for Conservation Planner Certification (State and National required courses), became a Certified MN Conservation Planner on April 2nd
- e. Dale- Disaster Recovery Assistance Program- Hawk Creek Streambank, completing conservation plans, improvements and ownership changes, 2018 construction schedule 6-10



projects expected throughout county, seeking MN DOT approval for embankment construction in ROW, construction bid packages, landowner/township meeting to facilitate restoration discussions, tree/shrub plantings, county wetland determinations, Kingman Wetland Bank, Midtown Wetland Bank draft prospectus review, New Limbo Creek culvert and wetland replacement application, Certified Conservation Planner April 2nd, volunteered Pheasants Forever Banquet April 4th, One Watershed One Plan meetings, Marshall wetland restoration training, Minnesota Ag Water Quality promotion, Land & Water Management well sealing program

3. NRCS Report- printed copy provided
4. Board Reports:
 - a. Koenig- Attended the MN River Seminar, Special Board Meeting, Crow River Meeting- they are dissolving, and the Area VI Scholarship Committee received essays from 2 applicants.
 - b. Schroeder- Attended the 1W1P meeting- Rick Schmidt voted chair, and county weed inspector meeting.
 - c. Hebrink- Brad & Kyle had an informal get together that he attended. They discussed strip till, environment anticipation, etc and 17 people attended. Jim also got a bid from Curt Rosenau on repairing the shed door for \$3058. Concrete and electrical work not included. Motion to contact Curt Rosenau to install overhead door of shed. (Kelly, Schroeder) MSC. Motion that we get 2 bids on concrete, use the appropriate bid per the discretion of Hatlewick and Edmondson. (Koenig, Schroeder) MSC
 - d. Kelly- Attended the 1W1P meeting, Drainage workshop, buffer meeting, work session, MOSH, and will attend the Area VI meeting on Monday. Al Kean and Doug Thomas of BWSR are retiring.

VII. Other:

1. Damage done to ditch systems when taking snow out.
2. Drill Rental- Motion to rescind from February motion to rent drill. (Kelly, Hebrink) SWCD will make the drill available to the public. It will remain in the shed until someone needs to rent it. The drill will be returned to the SWCD shed when the renter is finished using it. Board reviewed drill rental contract.

VIII. Motion to adjourn the meeting at 9:32 am. (Koenig, Hebrink) MSC

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CHAIRMAN