



MINUTES FROM THE JANUARY 10, 2019 REGULAR BOARD MEETING

Supervisors

Chair
District 2
Kevin Kokesch

Vice Chair
District 4
Kathryn Kelly

Treasurer
District 5
Jim Hebrink

District 1
Mark Koenig

District 3
Dean Schroeder

Staff
District
Administrator
Holly Hatlewick

Farm Bill
Technician
Karen Wermers

WCA/Water Plan
Coordinator
Cody Dale

Buffer Specialist
Michael Sandager

Administrative
Assistant
Melissa
Edmondson

Board Members Present: Jim Hebrink, Kathryn Kelly, Mark Koenig, Kevin Kokesch
Board Members Not Present: Dean Schroeder
Staff Present: Holly Hatlewick, Melissa Edmondson
Others Present: Rick Schmidt- County Commissioner

- I. The meeting was called to order by Chairman Kokesch at 7:30 A.M.
- II. Citizen Comment Period (2 minutes per person): Dispensed, no citizens present
- III. Consent Agenda, Meeting Minutes, Bills, and Treasurer's Report: Approved the meeting minutes from December 13, 2018 regular meeting, bills, and treasure's report. (Kelly, Koenig) MSC
- IV. Old Business:
 1. Staff Grievance: Dispensed, no grievance
 2. One Watershed One Plan- Hatlewick asked the board members for suggestions of individuals to be part of the advisory committee. Some suggestions were SMBSC and Granite Falls Energy. Hatlewick also told the board members that the 1W1P group is trying to come up with a Memorandum of Agreement (MOA) and they need to figure out the voting rights of the Hawk Creek Watershed Project (HCWP) and if not a voting member how will HCWP be built into the MOA. The SWCD Board is supportive of HCWP as a partner and feels they should be a voting member of the MOA. Motion to have Administrator Hatlewick use her judgement to decide how to proceed with the voting rights and relay it to the 1W1P group. (Koenig, Kelly) MSC
- V. New Business:
 1. Board Reorganization
 - a. **Election of Officer**

Chair

 - I. Nominate Board Member Kevin Kokesch (**Koenig, Hebrink**) MSC
 - II. Cease nominations and cast unanimous ballots for Board Member Kokesch to be elected Board Chair (**Kelly, Koenig**) MSC

Vice Chair

 - I. Nominate Board Member Dr. Kathryn Kelly (**Koenig, Kokesch**) MSC
 - II. Cease nominations and cast unanimous ballots for Board Member



Dr. Kelly to elected Board Vice Chair **(Hebrink, Koenig) MSC**

Treasurer

- I. Nominate Board Member Jim Hebrink and cease nominations and cast unanimous ballots **(Koenig, Kelly) MSC**
 - b. Committee assignments: Local Water Management Task Force- Koenig, Hebrink-alt., Hawk Creek Watershed Project- Schroeder, Kelly-alt, High Island Watershed Committee/Technical Committee- Koenig, Kokesch-alt, Crow River JPB- Koenig, Kokesch-alt, Technical Service Area- Koenig, Kokesch-alt, SWCD Personnel Committee- Kelly and Kokesch Pro Ag of Renville County- Hebrink, Kelly-alt, Mid-Minnesota Watershed Project- Kokesch, Schroeder-alt, County Buffer Committee- Kelly, Hebrink-alt, One Watershed One Plan- Schroeder, Kelly-alt.
 - c. Regular meeting dates: Motion to leave the regular board meetings to be held on the second Thursday of every month at 7:30 am. **(Hebrink, Koenig) MSC**
 - d. Designation of depositories: Motion to keep monetary depositories as is. **(Hebrink, Kelly) MSC**
 - e. CDS services: Motion to continue to use CDS accounting services. When Edmondson returns from Maternity Leave, a decision will be made on to when to transition the accounting back in house with the SWCD **(Koenig, Kelly) MSC**
2. Approve Pay Equity Report: Motion to approve pay equity report as prepared and submitted by SWCD staff. **(Kelly, Koenig) MSC**
3. MASWCD 2019 Dues: Motion to pay the MASWCD Dues of \$3,368.84. **(Hebrink, Koenig) MSC**

VI. Program Updates

1. Cost Share Program Updates
 - a. Skalbeck Stream Bank Project has a preliminary design done with an estimate. Discussions are being had with the county about them assuming the operation and maintenance of the project. The County needs more information from BWSR before making any decisions on January 15th.
 - b. Buffer cost share contracts are being paid out as they come in. Expect that more contracts will be paid out in February.
2. Staff Reports



- a. Holly Haltewick said that the FSA is closed due to the shutdown. The NRCS has current funding. The SWCD staff will not be able to operate at full capacity because we are on the USDA Network, if NRCS shutdown too. Working on NWF grant outreach activities for 2019. Working on elink reporting for 2018, that is due by 1/31/19. Requested to attend MASWCD Public Administration Training in 2019.
 - b. Cody Dale: Supervisor Kelly asked what the Chariot solar garden was. Dale said that Chariot is the name of the company. The solar garden will be 10-20 acres.
 - c. Karen Wermers: CRP & CREP are still closed. She has been working on 37 CREP Easements finalizing paperwork. Wermers has also been helping Sandager report parcel buffer compliance on BuffCAT. Wermers informed the board that she is expecting a child and is due in May. Motion to approve her leave request of 12 weeks. (Hebrink, Kelly) MSC
 - d. Mike Sandager: 2 people will not install their buffer- sent their name over to the County for enforcement. The parcels listed as seeded will need a site visit.
 - e. Melissa Edmondson: 2019 time tracking and billable rate sheets are completed. Edmondson attended the MASWCD Convention and gained a lots of info related to outreach activities.
2. NRCS Report- printed copy provided
 3. Board Reports:
 - d. Kelly- attended the 1W1P meeting, MASWCD Convention, MAWD Convention, AMC, and informed the board about a new support group called Reparative Justice that is coordinated by Andrew Peltz.
 - e. Hebrink- Attended a meeting in Granite Falls about a hybrid rye
 - f. Koenig- Attended the TSA meeting, Crow River Watershed meeting, and informed the board that Samantha Mahl completed her first semester of college, so the Area VI Scholarship Committee mailed her check.
 - g. Kokesch- Attended the board meeting in December
- VII. Other:
1. Motion to complete an SWCD 2018 audit. (Kelly, Koenig) MSC
 2. Motion that Administrator Hatlewick attend the MASWCD Public Administration Training. (Kelly, Koenig) MSC

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- VIII. Upcoming meetings and dates to remember: January 30 Area VI Chairman Meeting, Work Session February 25 at 4:00 pm, Legislative Days March 5 & 6
- IX. Motion to adjourn the meeting at 9:43 A.M. (Hebrink, Koenig) MSC

CHAIRMAN