



MINUTES FROM THE AUGUST 8, 2019 REGULAR BOARD MEETING

Board Members Present: Jim Hebrink, Kathryn Kelly, Mark Koenig, Kevin Kokesch, Dean Schroeder

Staff Present: Holly Hatlewick

Others Present: Rick Schmidt, Renville County Commissioner

- I. The meeting was called to order by Chairman Kokesch at 7:30 A.M.
- II. Public Address to the Board (2 minutes per person): Dispensed, no citizens present
- III. Consent Agenda, Meeting Minutes, Bills, and Treasurer's Report: Approved the meeting minutes from July 18, 2019 regular meeting, bills, and treasurer's report. **(Koenig, Schroeder) MSC**
- IV. Reports of officers, board, and committees:
 1. Kathryn Kelly: July was busy for the personnel committee, attended a buffer committee meeting, Area VI meeting in New Ulm, and the last board meeting in Franklin
 2. Dean Schroeder: 1W1P meeting approved consultant ERO, discussed kickoff events. Award Renville County Family of the Year.
 3. Rick Schmidt: Attended 1W1P and lots of committee meetings in July
 4. Jim Hebrink: Was contacted by John Buttler about future of SWCD and lease space, just talked generalities.
 5. Mark Koenig: County Task Force meeting interesting discussion.
 6. Kevin Kokesch: Fighting water, attended last board meeting, and few personnel discussions.
- V. Unfinished Business:
 1. Staff Grievance: Dispensed, no grievances brought forward for this month
- VI. New Business:
 1. 2020 Proposed Budget, reviewed and approved **(Kelly, Koenig) MSC**
- VII. Program Updates
 1. Cost-Share Program Updates-
 - a. 2018 Buffer Cost Share- motion to authorize Administrator Hatlewick to request grant extension to the 2018 Buffer Cost Share Grant, if she deems appropriate. Also, extend the deadline to accommodate BWSR and the SWCD to allow cost share participants (landowners) to complete the seeding by the end of 2019 calendar year and have paperwork in by 2/29/2020 to the SWCD for processing. **(Kelly, Schroeder) MSC**
 2. Staff Reports-
 - a. Holly Hatlewick
 - Citizens bank, Renville Sibley Co-op possible building in conjunction with Public works building and lease update
 - Prepared 2018 audit documents
 - Renville County task force meeting, reported to the task force on the Cover Crop cost share program, Buffers and other SWCD work. Task

Supervisors: Chair/District 2 **Kevin Kokesch**, Vice Chair/District 4 **Kathryn Kelly**, Treasurer/District 5 **Jim Hebrink**, District 1 **Mark Koenig**, District 3 **Dean Schroeder**

Staff: District Administrator **Holly Hatlewick**, Farm Bill Technician **Karen Wermers**, WCA/Water Plan Coordinator **Cody Dale**, Buffer Specialist/Agricultural Inspector **Michael Sandager**, Administrative Assistant **Melissa Edmondson**

Force allocated funds to the SWCD for the Raquel Amberg Ag Waste Project

- 1W1P Steering meeting, reviewed consultant applications and interview results
 - Planning Sept 20th Cover Crop field day with Hawk Creek
- b. Melissa Edmondson
- Catering quotes for outreach events
 - Buffer cost share reminder letter address list
 - Navigating Conflict & Tough Conversations training
 - WALK invoices to Diane for reimbursement
 - 2018 Audit QuickBooks bank reconciliation reports
 - Created the Field Day postcard
 - Proof read soil health documents & MN Soil Coalition bulletin for Holly
 - Buffer Committee Meeting
 - Women's Field Day planning meeting
 - Created the Field Day press release
 - Asked Jesse Zeitz to put us on his schedule for concrete work at the shed
- c. Michael Sandager
- Buffer Law
- Developed electronic mobile inspection system for buffer site visits
 - Working with landowners on compliance
 - Conducted 19 site visits for Buffer CS contracts
 - Validating compliance for landowners with sufficient buffers
 - Sent mass reminder for buffer cost-share program
 - Buffer Cost-Share
 - Submitted contracts 18-30, 18-31, 18-123, 18-137, 18-140, 18-141, 18-217, 18-223, 18-224, 18-235, 19-12, 19-13, 19-30, 19-32, 19-33 for payment
 - Attended Buffer Committee Meeting 7-15
 - Started statutorily required 1/3 annual buffer site visits
 - Three contracts would like a revised deadline for cost-share
- Agricultural Inspector
- Conducted seed inspection of buffer seed mixes for palmer amaranth
 - Investigated 3 thistle complaints
 - Met with Emmet and Flora Township representatives on Wild parsnip infestation in the two townships
- Outreach/Education
- Noxious weed education
 - Attended Renville County Commissioner Meeting 7-16
- Other
- Rental of drill
 - Admin of rain gauge
 - Assisting landowners with preventive planting and cover crop cost-share
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- d. Karen Wermers
- On Maternity Leave

- e. Cody Dale
 - RIM/CREP
 - Creating & submitting CREP applications
 - Submitted 7 CREP apps
 - CREP restoration project & surveys
 - Creating repair plans for existing RIM
 - RIM vegetation management plans
 - Wetland Conservation Act
 - Wetland bank prospectus
 - Ag bank mitigation plan
 - Boundary/Type applications
 - Other
 - Drill rental & Maintenance
 - 1W1P meetings
 -

4. NRCS Report- no report provided

VIII. Resolutions or Board actions to be taken:

1. None at this time

IX. Other:

1. Sept 12th meeting: Keep the same date, assign an employee to attend and facilitate the meeting.
2. Transferred meeting location to Simply Shrimp 14580 US Hwy 71, Blomkest, MN 56216

X. Upcoming meetings and dates to remember- Minnesota Soil Health Coalition Kick Off August 16, Renville SWCD Board/Staff retreat Aug 22nd & 23rd, Area V & VI ATTT Cover Crop Training August 27 & 28, MASWCD Governance 101 September 12 & 13, Renville SWCD & Hawk Creek Cover Crop Field Day September 20.

XI. Motion to adjourn the meeting at 11:00 A.M. (**Koenig, Kelly**) MSC

CHAIRMAN